

<b>Committee:</b> Board of Governors of the City of London School for Girls	<b>Date:</b> 19 February 2018
<b>Subject:</b> Terms of Reference and Frequency of Meetings of the Board of Governors of the Guildhall School of Music and Drama	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>

### **Summary**

1. As part of the post-implementation review of the changes made to the governance arrangements in 2011 it was agreed that all Committees/Boards should review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.
2. The terms of reference of the Board of Governors of the Guildhall School of Music and Drama are attached as an appendix to this report for your consideration. A list of the dates of forthcoming Board and Committee meetings is set out below

### **Recommendations**

The Board is recommended to:

- a) approve the Terms of Reference of the Board for submission to the Court as set out in the appendix, subject to any comments; and
- b) consider the frequency of their meetings going forward.

### **Dates of forthcoming Board and Committee meetings**

3. All meetings **1.45** except where individually indicated:-

Tuesday 27 February - Governance and Effectiveness Committee  
Tuesday 6 March – Remuneration Committee  
Monday 30 April – Audit and Risk Committee  
Tuesday 1 May – Nominations Committee  
Thursday 24 May – Board

Wednesday 27 June - Finance and Resources Committee (**11.30**)  
Tuesday 3 July - Governance and Effectiveness Committee  
Friday 6 July - Audit and Risk Committee (**11.30**)  
Monday 23 July – Board

Monday 24 September – Board

Tuesday 2 October - Governance and Effectiveness Committee

Monday 12 November - Finance and Resources Committee  
Wednesday 14 November - Audit and Risk Committee (**10.30**)  
Monday 19 November - Board

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